



**EPISCOPAL
DAY SCHOOL**

BROWNSVILLE, TEXAS

Head of School Search 2023-2024

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Help



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JONES HALL



Mission

The Episcopal Day School educates children to become compassionate, courageous, and curious citizens so that they may learn to seek knowledge, love truth and respect God and all creation.

Philosophy

At the Episcopal Day School, we believe in implementing a strong academic program with particular emphasis on basic academic skills. Our students are guided in their physical, mental, emotional, social, aesthetic and spiritual growth within a disciplined, stimulating and creative environment. We believe in fostering a love for learning and instilling in each child a respect for themselves and others. This is accomplished within the context of a diverse, multicultural community where each person – student, teacher, staff member, administrator – is seen and valued as a child of God.

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The School

Overview

For 75 years, the Episcopal Day School in Brownsville, Texas, has been a cornerstone of educational excellence in the community. This cherished institution, closely affiliated with the Episcopal Church in Brownsville, is known for its unwavering commitment to providing a nurturing environment where every child can thrive.

The Episcopal Day School (EDS) is dedicated to ensuring that each child feels truly valued and supported in their educational journey, fostering a sense of exploration, creativity, and accomplishment. What sets EDS apart is a foundation of superb academics coupled with a profound sense of community and tradition that permeates every aspect of the school. With this strong foundation, EDS believes it is shaping confident and compassionate young individuals who are well-prepared for success in their future educational endeavors.





The School:

Faculty & Administration

The dedicated and experienced faculty at the Episcopal Day School in Brownsville, Texas, exemplify unwavering loyalty to the school's mission and a deep commitment to their students. Parents of the school hold in high regard the faculty's strong adherence to the values of the Church and School. The Episcopal Day School boasts a faculty and staff of approximately 45 professionals, who collectively bring an impressive average of 12 years of teaching experience to the educational community.

In recognition of the importance of a thorough and considerate search for a Head of School, the Episcopal Day School has taken steps to ensure a seamless transition. They have appointed an Interim Head of School to lead the institution until the permanent Head of School assumes their role on June 1, 2024. This transition is seen as a significant milestone for the school.

Supporting the Head of School, a robust administrative team plays a pivotal role in the efficient operation of the school. This team comprises key positions such as the Director of Admissions, the Director of Finance, and the Director of Operations. Working collaboratively, this administrative team assists in the school's strategic management and growth.

Furthermore, it's worth noting that the Head of School will maintain close ties with other integral figures within the Episcopal community, including the Rector of Church of the Advent and the President of the EDS Board. These collaborations emphasize the strong interconnection between the school and the broader Episcopal community, highlighting the school's commitment to its religious foundations and educational excellence.



Location

Brownsville, Texas is situated on the southernmost tip of Texas and is a vibrant city with a rich cultural heritage. It's a gateway to the Mexican border and a hub of international trade. Brownsville manages to maintain a sense of close-knit community, with charming neighborhoods and access to breathtaking natural landscapes that celebrate the region's history and diversity. The city is proud of its multi-cultural heritage and hosts events like Charro Days, highlighting its Mexican roots.

The city's natural surroundings offer residents and visitors a plethora of outdoor activities, including hiking, birdwatching, and fishing along the Gulf of Mexico. Just 30 miles away, locals can enjoy the beautiful beaches and gulf of South Padre Island. The nearby Laguna Atascosa National Wildlife Refuge provides a haven for wildlife enthusiasts. Brownsville is also known for its climate, making outdoor recreation enjoyable year-round.

Economically, the city is a hub for international trade, thanks to its proximity to the U.S.-Mexico border. It's a center for manufacturing and distribution, with a focus on electronics, machinery, and transportation equipment. The Port of Brownsville is a vital link in trade with Mexico and other countries. Since 2014, Brownsville, Texas, became home to the SpaceX launch facility, where the company conducts innovative space exploration and rocket development.

Brownsville's population is incredibly diverse, reflecting its unique location and history. A significant portion of the residents have Mexican heritage, fostering a deep connection to both sides of the border.

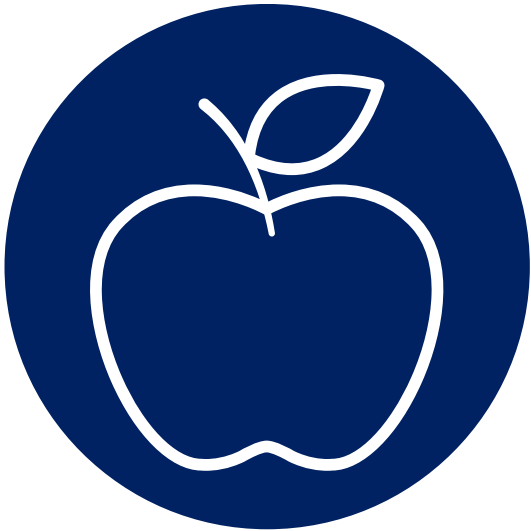
Fast Facts



Founding Date: 1948
Location: Brownsville, Tx
Religious affiliation: Episcopal
Grades: 18 mos - 6th grade
Enrollment: 297
Accreditations: Accredited by SAES, the Southwestern Association of Episcopal Schools



Tuition (2023-2024): \$5,469 - \$8,098



Student/Teacher Ratio: 11:1 (27 FTE teachers)
Faculty and Staff: 45
Avg Teaching Experience: 12 years

The Position

A Head of School is responsible for the overall performance of his/her school, managing the operations, and supervising the teachers, students, and administrative staff.

Typical Head of School job duties include:

- Managing overall school operations
- Developing, implementing, and maintaining curriculum standards
- Analyzing the school's budget and determining how to allocate funds
- Counseling and disciplining students to ensure a safe learning environment
- Observing teachers and evaluating their performance
- Assessing and preparing reports on standardized test scores and other student achievement data
- Organizing professional development programs and workshops for staff
- Leading Chapel as needed
- Serving as the public face of the school, communicating with parents, employees, and the community
- Ensuring all accreditation requirements are met
- Overseeing all school events
- Communicating with The Church of the Advent Rector

Responsibilities begin June 1, 2024.





Qualities & Qualifications:

Desired Professional Qualifications Include:

- Strong management skills
- Ability and experience in leading and coaching and supporting the faculty and staff
- Experience at an elementary school
- Ability to delegate
- Teaching experience
- Strength in curriculum development and assessment

Desired Personal Qualities Include:

- Excellent communication skills
- Ability to build and foster trust
- Passion for working with Pre-K to middle school children
- A warm, approachable manner
- A positive and inspiring personality
- A person of faith whose own spiritual journey supports the Episcopal School identity
- Exhibits a strong appreciation for Brownsville's unique culture

Opportunities and Challenges for the New Head of School:

- Upholding standards of excellence through curriculum development/alignment & a commitment to professional growth
- Maintaining a strong sense of community and relationship with the Church and alumni
- Continuing to honor the Mission of the School and the Traditions of the School
- Staying competitive with other schools
- Faculty/staff recruitment and retention of high quality candidates
- Building clarity and trust among the faculty, administration and parents
- Providing constructive opportunities for parent involvement and support

How to Apply:

Prospective candidates should send the following materials in a single PDF document.

- Letter of interest specifically addressing this position and school
- Resume (education and work experience with dates)
- Statement of educational leadership philosophy
- List of up to five professional references with contact information and relationship to the candidate

Send to: EDS.apply@aol.com

Deadline: January 15, 2024

Candidates will be evaluated as materials are received.

The Episcopal Day School does not discriminate on the basis of race, color, religion, national or ethnic origin, gender, sexual orientation, or any other legally protected status in the administration of its educational, admission, financial aid or employment policies, or any other programs administered by the school.

